

COMSCINST 7110.2A	COG CODE N9	DATE 29 MAY 1991
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DEPARTMENT OF THE NAVY  
COMMANDER MILITARY SEALIFT COMMAND  
WASHINGTON NAVY YARD BLDG 210  
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WASHINGTON DC 20398-5540

COMSCINST 7110.2A  
N5  
29 May 1991

## COMSC INSTRUCTION 7110.2A

Subj: PROGRAM OBJECTIVE MEMORANDUM (POM)

1. Purpose. To promulgate and establish requirements for submission of POM data to the Chief of Naval Operations (CNO).
2. Cancellation. COMSCINST 7110.2.
3. Background
  - a. The programming phase of the Navy's Planning, Programming, and Budgeting System (PPBS) commences early in the calendar year with the promulgation of guidance from CNO. The programming phase, culminating in the publication of the POM, is the basis that eventually leads to the development of the MSC Planning Budget.

The POM is the document by which the Department of the Navy describes and recommends its total resources and program objectives for the year commencing two years beyond the current fiscal year. The POM provides MSC the opportunity to support recommended changes to the manpower, forces, and fiscal resources for MSC for that year. Final POM development at the Secretary of the Navy level begins after Resource Sponsor developed Sponsor Program Proposals (SPPs), submitted as changes to the Six Year Defense Program (SYDP), are forwarded by the CNO.
  - c. CNO (OP-42) is MSC's Resource Sponsor and promulgates (A detailed instructions on the preparation of POM submission data in the form of "exhibits." The importance of fully justifying the data submitted for the POM cannot be overemphasized since this documentation is the basis for approval of the resources MSC will have available during the fiscal years that the POM addresses; therefore, it is critical that each Area Commander and Director/Special Assistant, provide detailed but concise justification for requested resources. OP-42 developed SPPs are submitted to OP-80 who reviews and forwards them as SYDP changes for CNO approval.

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4. Action

a. N5 is assigned the responsibility for coordinating and consolidating MSC POM data submissions. N5 will request Area Commanders and Directors/Special Assistants to submit data and requirements for inclusion in POM submissions as appropriate. As much time as possible will be allowed for the accumulation and submission of such data; however, response time may be short due to deadlines established by higher authority.

b. N8 will provide financial assistance in the area of costing factors and historical costs. N8 will analyze POM funding alternatives and provide POM/budget data. Once reviewed, POM submission data will be returned to N5 for finalization and submission to CNO.

c. In developing the POM submission data, a meeting will be scheduled with N00/N5 to review POM submission data in the fall of each year. Each Area Commander and Director/Special Assistant, may be required to make a formal presentation to N00 fully justifying their submissions. N5 will attend all conferences with N00 relating to such justifications. N5 will assist Area Commanders and Directors/Special Assistants, as necessary, in developing submissions in the required format for presentation.

Distribution:

COMSCINST 5000.19

List I (Case A, B)

SNDL 41B (MSC Area Commanders)